

**A message from Lindsay Dukes, Volunteer Coordinator,
22nd Annual Fort Frederick Market Fair:**

Greetings to our Market Fair participants,

I am Lindsay Dukes, the new Volunteer Coordinator for the Market Fair. You can volunteer to help at the Market Fair either via an email to info@friendsoffortfrederick.info and the message will get to me or at my contact information given below. Volunteer opportunities include road watch, auction, registration, HQ tent, set-up and/or tear-down tasks or any combination thereof. Once requests are received, the information will be directed to the respective chairperson.

As you may know, when you volunteer, you will be allowed to set up on Monday. Volunteers who arrive on Monday will be advised that day where we may need your help on Tuesday. The work parties will begin on Tuesday at 9 AM when we will meet at the dining fly by Capt. Wort's store (the log cabin). If you cannot arrive until Tuesday, we will still have tasks we might need volunteers to help with so let us know that as well.

There will be a **mandatory** Volunteer Meeting on Tuesday, April 21st, at 4:30 PM under the dining fly at Capt. Wort's store where we will talk about what the various duties entail, what's new, and anything else that's pertinent. After the meeting, we will get you registered and will ensure we have names and contact information for you. We rely on our volunteers to help us put on this premier event and truly appreciate the assistance that you give us.

Please, consider a shift in the HQ tent. Its' basic function will be as an information and communications center. The shifts are only three hours long...and it's a great way to meet people.

Individuals who volunteer to help with event setup and/or tear down may set up their camp as early as Monday, April 18th, but no earlier. **Volunteers are required to contact me at email lindsay.dukes92@gmail.com for assignments. Email is the preferred contact method but you can also contact me at (717) 377 – 3204 weekdays after 5 pm. No early arrivals are allowed unless you are volunteering.** Requests to volunteer must be received by me by **April 1, 2016**. Please help spread the word to others that will be camping with you that might be available to help us out.

Thank you for volunteering and have a safe trip to the Fort.

Your most humble and obedient servant,

Lindsay Dukes

Market Fair Committee - Volunteer Coordinator